

Jane Doe

TRUSTS AND ESTATES LAWYER

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EXPERIENCE

Trusts and Estates Lawyer 2010-2015
Law Firm of Smith and Associates New York, USA
Trusts and Estates Lawyer

- Drafted and reviewed over 100 estate planning documents, including wills, trusts, and powers of attorney, with a 99% client satisfaction rate
- Conducted estate planning seminars for over 500 attendees, resulting in a 25% increase in new client acquisitions
- Collaborated with financial advisors to create comprehensive estate plans, resulting in an average estate value increase of 15%

Senior Trusts and Estates Lawyer 2015-2020
Law Office of Jane Doe New York, USA
Senior Trusts and Estates Lawyer

- Managed a team of 3 junior lawyers, resulting in a 30% increase in team productivity and a 25% increase in client referrals
- Developed and implemented a new estate planning strategy, resulting in a 20% increase in revenue and a 15% increase in client retention
- Represented clients in over 20 estate planning disputes, with a 90% success rate in resolving cases in favor of clients

PROJECTS

Estate Planning Software 2018
Lead Developer
Developed and implemented a new estate planning software, resulting in a 40% reduction in document preparation time and a 25% increase in client engagement
Python • JavaScript • SQL

SKILLS

Estate Planning Trust Administration Tax Law Communication Team Management

EDUCATION

Juris Doctor (J.D.) 2005-2009
Fordham University School of Law New York, USA
Law 3.5

LANGUAGES

English Native
Spanish Fluent

CERTIFICATES

Estate Planning Certificate 2015
The National Association of Estate Planners & Councils
Completed a course on Estate Planning