

John Doe

REAL ESTATE LAWYER

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EXPERIENCE

Real Estate Lawyer

Jun 2018 - Present

Smith & Associates Law Firm

New York, USA

Real Estate Lawyer

- Advised clients on real estate transactions, including property purchases, sales, and leases, with a 95% client satisfaction rate
- Conducted due diligence on properties, reviewing title reports, property surveys, and environmental assessments, to ensure compliance with regulatory requirements
- Negotiated and drafted contracts, including purchase agreements, lease agreements, and property management contracts, with a 99% success rate in contract negotiations
- Represented clients in real estate litigation, including disputes over property ownership, boundaries, and zoning regulations, with a 90% win rate in court cases
- Collaborated with other attorneys, real estate agents, and industry professionals to provide comprehensive real estate services to clients

Junior Real Estate Lawyer

Jun 2014 - May 2018

Johnson & Co. Law Firm

New York, USA

Junior Real Estate Lawyer

- Assisted senior attorneys in real estate transactions, including document review and contract drafting, with a 95% accuracy rate in document review
- Conducted research on real estate law and regulations, including zoning laws, environmental regulations, and property tax laws, to stay up-to-date on industry developments
- Prepared and reviewed real estate documents, including deeds, mortgages, and title reports, with a 99% accuracy rate in document preparation
- Communicated with clients, real estate agents, and other industry professionals to provide updates on transaction status and resolve issues, with a 90% client satisfaction rate
- Participated in continuing education courses and seminars to enhance knowledge and skills in real estate law, with a 100% attendance rate at industry events

PROJECTS

RETMS

Jan 2020 - Jun 2020

Project Lead

Real Estate Transaction Management System

Python • JavaScript • HTML/CSS

SKILLS

Real Estate Law

Contract Negotiation

Document Review

Research and Analysis

Communication and Client Relations

EDUCATION

Juris Doctor (J.D.)

Aug 2010 - May 2014

New York University School of Law

New York, USA

Law

3.5/4.0

LANGUAGES

English

Native

Spanish

Fluent



CERTIFICATES

Certified Real Estate Lawyer
National Association of Realtors
Real Estate Law Certification

Jun 2018