

# JANE DOE

## FAMILY LAWYER

### CONTACT

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🏠 Los Angeles, CA

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### SUMMARY

Highly experienced family lawyer with a strong track record of success in divorce, child custody, and adoption cases. Skilled in mediation, negotiation, and case management, with a focus on providing personalized attention and support to clients.

### SKILLS

- Family Law
- Mediation
- Negotiation
- Case Management
- Document Review
- Communication
- Time Management

### EDUCATION

Juris Doctor

Aug 2010 - May 2013

Harvard Law School

Cambridge, MA

Law 3.5

### LANGUAGES

English Native

Spanish Fluent

### CERTIFICATES

Family Law Certification

Jan 2018

American Bar Association

Certified in family law with a focus on divorce, child custody, and adoption

Mediation Certification

Jun 2020

### EXPERIENCE

Senior Family Lawyer

Jan 2018 - Present

Smith and Associates Law Firm

Los Angeles, CA

Represented clients in family law cases, including divorce, child custody, and adoption

- Conducted client interviews and gathered information to build strong cases
- Developed and implemented effective case strategies, resulting in a 90% success rate
- Collaborated with other lawyers and experts to achieve favorable outcomes
- Drafted and reviewed legal documents, including pleadings, motions, and settlements
- Negotiated with opposing counsel to reach settlements, saving clients time and money

Family Lawyer

Jun 2015 - Dec 2017

Johnson and Lee Law Firm

New York, NY

Handled family law cases, including divorce, child support, and visitation

- Managed a caseload of 20-25 clients, providing personalized attention and support
- Conducted research and analyzed legal precedents to build strong cases
- Communicated with clients and stakeholders to provide updates and guidance
- Developed and maintained relationships with experts and witnesses to support cases
- Achieved a 85% success rate in court, with a notable win in a high-profile case

### PROJECTS

Family Law Pro Bono Project

Jan 2020 - Jun 2020

Lead Lawyer

Volunteered to provide free family law services to low-income clients

Case management software • Document review tools

**National Association of  
Social Workers**

Trained in mediation techniques  
for family law cases